



# CD SOLUTIONS DVD PRODUCTION ORDER FORM

TRANSFER YOUR VIDEO TO DVD TODAY AND PRESERVE YOUR MEMORIES FOR A LIFETIME...

INSTRUCTIONS: Complete all necessary fields below. You can either display this order form on your computer and type in your information (recommended) or you can print this form and manually print your information. Be sure to include all details of your production in addition to any special instructions. Send the completed order form along with your video source tapes and full payment payable to CD Solutions, Inc. The last page of this form can be used as your shipping label.

If you have any questions you can call us at US (800) 860-2376 or email us at: [sales@cds.com](mailto:sales@cds.com)

**YOU MUST COMPLETE A SEPARATE PRODUCTION ORDER FORM IF YOU ARE ORDERING MORE THAN 5 DVD CONVERSIONS**

**CONTACT INFO** - This is who we will contact if we have any questions about the production and to quote pricing

**YOU MUST CHECK THE BOX BELOW IF WE ARE TO PRODUCE DVD FOR YOU**

- I HAVE READ AND AGREE WITH THE ANTI-PIRACY AGREEMENT POSTED AT [www.CDS.com](http://www.CDS.com)

Name: \_\_\_\_\_ Today's Date: \_\_\_/\_\_\_/\_\_\_\_ (mm/dd/yyyy)  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**SHIPPING INFO** - This is where we will return the final DVD and all source video tapes

**CHECK HERE IF SHIPPING INFO IS SAME AS CONTACT INFO**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**SPECIAL INSTRUCTIONS** - ( Optional )

**PROJECT INFO FOR DVD # 1**

DVD TITLE (24 char)			
VIDEO SOURCE TYPE			
Select the options you want for this DVD then enter the appropriate counts and amounts in the column to the right			
MASTER		1	
CHAPTERS	Select the number of Chapter marks you want		\$
COPIES	Additional DVD copies are \$24.95 each for both the Family and Business packages		\$
COMMENTS		Subtotal DVD # 1	\$

**PROJECT INFO FOR DVD # 2**

DVD TITLE (24 char)			
VIDEO SOURCE TYPE			
Select the options you want for this DVD then enter the appropriate counts and amounts in the column to the right			
		1	
CHAPTERS	Select the number of Chapter marks you want		\$
COPIES	Additional DVD copies are \$24.95 each for both the Family and Business packages		\$
COMMENTS		Subtotal DVD # 2	\$

**PROJECT INFO FOR DVD # 3**

DVD TITLE (24 char)			
VIDEO SOURCE TYPE			
Select the options you want for this DVD then enter the appropriate counts and amounts in the column to the right			
		1	
CHAPTERS	Select the number of Chapter marks you want		\$
COPIES	Additional DVD copies are \$24.95 each for both the Family and Business packages		\$
COMMENTS		Subtotal DVD # 3	\$

**PROJECT INFO FOR DVD # 4**

DVD TITLE (24 char)			
VIDEO SOURCE TYPE			
Select the options you want for this DVD then enter the appropriate counts and amounts in the column to the right			
		1	
CHAPTERS	Select the number of Chapter marks you want		\$
COPIES	Additional DVD copies are \$24.95 each for both the Family and Business packages		\$
COMMENTS		Subtotal DVD # 4	\$

**PROJECT INFO FOR DVD # 5**

DVD TITLE (24 char)			
VIDEO SOURCE TYPE			
Select the options you want for this DVD then enter the appropriate counts and amounts in the column to the right			
		1	
CHAPTERS	Select the number of Chapter marks you want		\$
COPIES	Additional DVD copies are \$24.95 each for both the Family and Business packages		\$
COMMENTS		Subtotal DVD # 5	\$

**RETURN SHIPPING OPTION** – Price includes up to five (5) separate DVD productions

SHIPPING	Return shipping is calculated and added. However, you can provide your prepaid ship label with order	\$
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<b>PROJECT TOTAL</b>	<b>\$</b>
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**PAYMENT INFORMATION**

CHECK ONE	- Visa	- MasterCard	- American Express	- Discover	- Personal or Business Check
Credit Card #			Exp Date	___/___ (mm/yyyy)	
Signature	( Credit Card payments only ) X _____				

Full payment in US funds **must** accompany your order. If paying by check make check payable to **CD Solutions, Inc.** See shipping label for address.



## SHIPPING INSTRUCTIONS & LABEL

It is very important that you ship your source video to us using an insured carrier with tracking such as FedEx or UPS. We cannot be responsible for media that is lost through shipping. Additionally, we will return both your video tapes and DVD media via UPS ground service with \$100 insurance & tracking (see order form) unless you specify in the **special instructions** section of the order form that you would like us to use a different service. However, we highly recommend using a service with tracking & insurance to prevent loss or damage.

**Helpful Tip: It's a good idea to affix your name & telephone number to each source tape you send us**

Cut Out Label Along This Line...

SHIP FROM:

**ATTENTION!**  
**MAGNETIC MEDIA ENCLOSED!**  
**PLEASE USE CARE!**

SHIP TO:

**CD Solutions, Inc.**  
**100 W Monument St**  
**Pleasant Hill, OH**  
**45359**

**ATTENTION!**  
**MAGNETIC MEDIA ENCLOSED!**  
**PLEASE USE CARE!**

Cut Out Label Along This Line...